

Center/Hale SPTO Meeting
Tuesday, September 14, 2021
NOTES

ATTENDANCE: Sarah Morgan, Ross Mulkerin, Melissa Coffaro, Elisabeth Mathieu, Alison Ray, Briar Biddle, Claudia Klengel, Erin Bearfield, Andrea Derrico, Govind Mudumbai, Heather Cornell, Illana Gordon-Brown, Kara Killough, Kat Copeland, Nicole Callahan, Kathy Torilli, Keely Nowosacki, Kelly Boyd, Kate Forrestall, Maureen Mazzone, Mallory Sidorchuk, Penglin Sun, Phil McGachey, Rachel Michalczyk, Jen LeMaire, Abby Morgan, Alicia Frigon, Brooke Ball, Jackie, Karen, Rachel, Reva,

1. Principal updates

- a. Off to a good start. Everyone is back in the building
- b. Mascot suggestions are beginning to come in
- c. Will need to come up with an election process for school council
- d. Superintendent Downing, first community night with Stow is Sept 28
- e. Test and stay program began this week.
 - e.i. There is a software portal piece to this that is not yet up and running.
 - e.ii. Any parents worried about the swab process. Many families practiced with Q-tips over the weekend which was extremely helpful in prepping the children.
- f. Early release is on Friday
- g. Back to school night grades 1-5 is on Sept 25, K is on the 30th

2. Officer Updates

- a. Online directory accounts
 - a.i. Make sure that you are signed up with CenterHalePTO.org. You will receive emails and hear about events
 - a.ii. It is also how you become a part of the school directory.
 - a.iii. If you have not logged in and updated your child's grade level, you will not be in the directory for the year.
 - a.iv. Code to get in is "pickapples"
- b. Board member introductions
 - b.i. Kyla Gallacher, Treasurer is not here this evening, but financials are in good shape
 - b.ii. Elisabeth Mathieu, Secretary
 - b.iii. Sarah Morgan, Web Coordinator
 - b.iii.1. 100 parents have updated their directory profiles
 - b.iv. Illana, Co-Chair for Hale
 - b.iv.1. Paid for back-to-school breakfast and lunch for teachers
 - b.iv.2. Open house is Tuesday the 20th
 - b.iv.3. First dance was this past Friday
 - b.v. Maureen Mazzone, Social Chair

- b.v.1. Lots of events planned for the coming year. Is looking to build a team that can help build a great set of fundraising and community
 - b.vi. Kate Forrestall, Social Chair
 - b.vii. Kat Copeland, STEAM programming Chair
 - c. Open positions
 - c.i. Arts Buffet - Need two co-chairs
 - c.ii. Teacher Appreciation - Need two chairs
 - c.iii. Fundraising - Need several volunteers
 - c.iv. Project Prep – Jenny Wu will happily take this back on
 - c.v. Social
 - c.v.1. Someone to lead the Book Exchange
 - c.v.2. Additional workers to volunteer
- 3. Committee Updates
 - a. Fundraising
 - a.i. Sept - Non-fundraiser fundraiser with possible raffle aspect
 - a.i.1. A donation fundraiser. Send out a communication to the community asking parents to give at least \$30 per student enrolled. It's a link with a PayPal with suggested donation. Not mandated for anyone. Funds support STEAM programming.
 - a.i.2. Ross willing to donate his time for a fundraiser
 - a.i.3. Give away some kind of gift card if you donate
 - a.i.4. Will send out a communication from Ross from the whole school
 - a.i.5. Hale does this fundraiser as well.
 - a.i.6. Would like to get the communication out this week.
 - a.ii. Photo Shoot 10/9, rain date 10/23
 - a.ii.1. Will be sending out a sign-up email blast this coming week
 - a.ii.2. Plan is the Center Park off of 117 by the Gazebo
 - a.ii.3. Theme: Harvest
 - a.ii.4. \$50 per family
 - a.ii.5. Looking for someone that can provide pumpkins for a day
 - a.ii.5.a. Facilities could let us borrow hay bales
 - a.iii. Charleston Wrap 10/4 - 10/22 or 10/11 - 10/22
 - a.iii.1. Paper Store sold their wrapping paper line to Charleston Wrap
 - a.iii.2. No requirement from the school other than a look-book going home with the kids.
 - a.iii.3. All products shipped directly to people who buy, and school gets 40% of the sales
 - a.iii.4. To make more money, could have a competition with the kids. Prizes are only distributed through the school – NOT recommending this at this time

- a.iii.5. Get all profits through December 3 – though push for 2-3 weeks.
 - a.iii.6. CONCERNS FROM ROSS – Don't want to prioritize one holiday over others
 - a.iv. School Photo Day 10/21 - Will be able to have class photos again
 - a.v. Volunteers / Spring Ideas
 - a.v.1. Would love to have a team to help think of ideas for fall
 - a.v.2. Will also be working on an apparel fundraiser
 - a.v.3. Keeping a spreadsheet to allow people to sign up for volunteer opportunities.
- b. Social
 - b.i. Calendar of events
 - b.i.1. Friday, Oct 22 Halloween Dance
 - b.i.1.a. Looking for volunteers to sell tickets, man tables, check-in
 - b.i.1.b. Would like to have a committee help pull together and keep it safe and fun
 - b.i.2. Feb – Talent Show – Kat Copeland leads
 - b.i.2.a. Probably be the first weekend in Feb
 - b.i.2.b. Once it gets closer, will need some volunteers to bring it together
 - b.i.2.c. Use as a fundraiser, try to reserve auditorium at Hale
 - b.i.3. March – Arts Buffet
 - b.i.3.a. Lots of crafts and activities for kids to get together outside of school
 - b.i.3.b. Kyla has run it in the past, but looking to pass on the torch to a new team
 - b.i.3.c. Will need someone to lead this initiative and help with prep
 - b.i.4. APRIL - Book exchange
 - b.i.4.a. Students able to donate books and “shop” new books from the donation pile
 - b.i.4.b. More than Words will take surplus books and put them into small shops run by teens as they learn to run a business
 - b.i.5. MAY - Teacher Appreciation
 - b.i.5.a. Sunday evening families left chalk messages
 - b.i.5.b. Breakfast from Emma's Cafe
 - b.i.5.c. Lunch from Nan's Market
 - b.i.5.d. Flowers and gift cards
 - b.i.5.e. Room parents getting the rooms ready
 - b.i.6. JUNE - End of year picnic
 - b.i.6.a. Celebration at the end of the year

b.ii. Jen LeMaire offered to hand off the remaining decorations and supplies that she has in her basement.

b.ii.1. Kate will follow-up to begin getting supplies and information

4. New Business

a. Vote in new officers

a.i. Social – Kate Forrestall unanimously voted in as social chair

a.ii. School Council representative – 40 school days to get school council going

a.ii.1. 9 people interested

a.ii.2. Ross will ask interested parties to submit information via google form

a.ii.3. Information will be sent out as an election form via blast to group

a.ii.4. NEXT STEPS:

a.ii.4.a. Ross will work with interested parties to get information together and let them know when meetings are coming up

QUESTIONS:

- Rationale on timing of some of the events
- Teams that are spearheading the planning have the ability to influence timing of these events

5. Vote in June 2021 Meeting Minutes

a. Approved

6. NEXT MEETING: Tuesday, October 5 at 7:00 PM