

**Center/Hale SPTO Meeting**  
Tuesday, November 3, 2020  
Meeting Notes

In attendance: Kara Herbertz, Elyse Rhodin, Kyla Gallacher, Farheen Khatoon, Jennifer Wu, Kara Herbertz, Kat Copeland, Maureen Mazzone, Melissa Coffaro, Meredith L’Hommedieu, Ross Mulkerin, Sarah Dailey, Sarah Morgan, Roseanne Peterson, Sindhu Krishnankutty

1. Principal updates

a. Center Update

- i. Great survey response rate
  - 1. Pulling together school task force to consider full remote model – should the need arise
  - 2. Will share out report with families in the next week or so
- ii. Thank you for Maureen and SPTO on school pictures
- iii. Parent/Teacher conferences were successful
- iv. Warm Hearts of Stow – usually putting together meal donation bags for the community.
  - 1. Cannot donate items this year. Donation link available via Principal email to give money directly to the charity.
  - 2. Asking each class to put together a few cards from students
- v. Usually have great parent support with volunteerism on project prep. Struggling to capture that resource to help teachers with workload
  - 1. Is there research grunt work that could be handed off from teachers?
  - 2. Could tech savvy parents take over tech portions of workload?
  - 3. Ross is looking for ideas of how to help teachers offloading work – in the brainstorming phase of this as he doesn’t want to make more work for teachers.

**ACTION: Add Warm Hearts notification to SPTO communications**

b. Hale Update

- i. Conferences went smoothly
- ii. Minuteman presentation happened this week
- iii. Covid case was reported in the school – per what was communicated from the district

2. Officer Updates

a. Budget

- i. \$22,500 in the bank currently

3. Committee Updates

a. Fundraising

- i. Thank you to the parent volunteers who helped out on picture day.

1. Retake day would like to hold the week of Dec 14, otherwise hold until the spring.
2. Next year's contract needs to be negotiated.
3. Send email reminder for free shipping to get photos
- ii. List of fundraisers that have been reaching out:
  1. Take-out/delivery fundraiser (not local); Children's art fundraiser – but seems too similar to SquareOne; Gift baskets for the holidays; school bumper stickers; Sibling photos with a local photographer; Art signals ceramics painting
    - a. Could we earmark money to go to some of the supplies that teachers are spending time copying?
      - i. Could room parents do teacher outreach? Can the SPTO provide a list of questions or suggestions for room parents to suggest to teachers.

ACTION: Maureen will look into photographer option for possible fundraiser

ACTION: Proceed with Dec date for retakes. Would rather get them out of the way sooner to ensure we can get them done this year should anything change.

ACTION: Send out email reminder about ordering and payment assistance

ACTION: Melissa to reach out to Mary regarding room parents

- b. Social – The Thankful Path Project
  - i. Rocks will line the Stow Town Park
  - ii. Dropoff window should be the week prior to Thanksgiving and then leave up to Christmas
  - iii. SPTO work to get “art kits” to distribute from somewhere like the library for kids to make the rocks
  - iv. Park signage “Hale and Center are thankful for”

ACTION: Kyla to check into Arts Buffet supplies available

ACTION: Confirm timing with Rec Dept and distribution availability at library

4. New Business
  - a. Open positions
    - i. Web Coordinator confirmation – Sarah Morgan

ACTION: Sarah Morgan nomination unanimously approved.

#### 5. Vote in October Meeting Minutes

ACTION: Minutes unanimously approved

Next Meeting: Tuesday, December 1, 2020 at 7:00 PM