

**Center/Hale SPTO Meeting**  
Tuesday, December 1, 2020  
Meeting Notes

In attendance:

Kyla Gallacher, Ross Mulkerin, Melissa Coffaro, Kara Hebertz, Elisabeth Mathieu Bridgett Sadler, Danielle DeCiero, Elyse Rhodin, Gaoua Brahim, Jackie S, Jean Batchelar, Maureen Mazzone, Sarah Dailey, Sarah Morgan, Cat Copeland, Leah Belizaire, Madhura Siddappaji

1. Principal updates
  - a. Hale
    - i. No new updates
  - b. Center
    - i. Adjustments to Wednesday schedules coming up in the next few weeks – likely to start mid-December
    - ii. Report cards coming out electronically on Dec 23. Will include intro email detailing changes and adjustments being made to accommodate hybrid learning
    - iii. School pictures – retakes Dec 10 (Thurs) and 14 (Mon) – 10:30 – 12:30
      1. VOLUNTEERS NEEDED
      2. ACTION: SPTO will try to find volunteers internally – need
    - iv. Holiday families in need – please reach out to Ross as he has resources available
    - v. No updates on changes to learning model
2. Officer Updates
  - a. Hale Co-Chair
    - i. Kara Hebertz announced that Ilana Gordon-Brown will step in to co-chair role for Hale in 2021-2022 school year
3. Committee Updates
  - a. Fundraising
    - i. Family photos at Nan's Market
      1. 70 groups – Raised \$1400 for SPTO
      2. Photo pickup will be at Nan's Market
      3. Digitals should be going out tomorrow
    - ii. Apparel fundraiser
      1. To make money, need to sell quantities btwn 100-150.
      2. Sales in Dec and ship in January. Could ship to home or do group shipment
      3. Could we do something where kids submit designs. Make it a contest and vote on a design
      4. Used to have a "school spirit" committee and would purchase apparel in bulk. Ended up left with stock, which made it less appealing to continue.

5. Idea: Could we create colored shirts available for grades so that it would work for ACES
  - iii. Art Signals
    1. Holiday decoration kit. Select ornaments. Art signals manages the sales – we keep 20% of the profits
    2. Could we do in springtime – around mothers or fathers day?  
ACTION: Table in the new year – talk about for spring
  - b. Social
    - i. Thankful rock project
      1. Looks like there's around 80 or so rocks out there
      2. Handed out all 200 kits – ran out on Thursday morning
    - ii. Idea – Virtual game days with pairs of kids?
      1. Group will explore more ideas around this and continue to brainstorm
  4. New Business
    - a. Holiday gifts for staff
      - i. Melissa reached out to Mary O'Brien for room parent list – but haven't yet received any list
      - ii. Specialist educators?
        1. Principals fund money could be used here as well.
        2. Contact from SPTO to handle this – Melissa Coffaro
      - iii. Thinking it will be electronic gift cards
      - iv. Do we use Principal's fund money to add to this for the teachers?
        1. Ross believes that there is room to use funds here to be able to provide more
      - v. Parents are curious if it's okay to bring in a gift for the teacher this year
        1. Ross is going to do some research and bring it back to the group. Items may need to stay in quarantine for a period of time.
        2. Any gift that comes in he would like to be able to fit into a backpack.
      - vi. Hale teacher gifts
        1. Will likely need to be gift cards, as Hale is being very careful about what comes into the building
        2. Kara needs to get a sense of what funding is currently available
        3. Idea for future – candygrams  
ACTION: Kyla will set up donation button  
ACTION: Sarah will add donation button to web  
ACTION: Kara will find remote Hale teacher list and get email blast out to parents
  5. Vote in November Meeting Minutes
    - a. Minutes approved
    - b. For future meetings
      - i. Reminder one week before and day of
- NEXT MEETING: Tuesday, Jan 12, 2021 7:00 PM