

**SPTO Meeting Agenda**  
**September 20, 2022**  
**7pm @Center School Cafeteria**

**1. Principal Updates**

- a. Center
- b. Hale

**2. Officer Updates**

- a. Center Chair
  - i. Summer Board Meeting
  - ii. Back to School BBQ
- b. Hale Chair
- c. Secretary
  - i. Meeting Dates (see below) - poll results
  - ii. Calendar Invites - sign-up form
  - iii. Communication
  - iv. Directory
- d. Treasurer
  - i. Draft Budget (to be presented in October, chairs to meet one more time to finalize prior to bringing it to meeting for a vote)
  - ii. Accountant (CPA) Update
  - iii. Tax Exempt Status Update
  - iv. QuickBooks Online
- e. Website Coordinator
  - i. Paperless PTO Renewal Update

**3. Committee Updates**

- a. Social
  - i. Halloween Dance (first planning meeting 9/21 8:30pm)
  - ii. Social Media Update
  - iii. ***Discuss updating by-laws to rename this Social Events Committee (Vote)***
  - iv. ***Discuss updating by-laws to create a Social Media Committee (Vote)***
  - v. ***Discuss updating by-laws to create Social Event Subcommittees: Halloween Dance, Talent Show, Arts Buffet, Book Exchange, and End of Year Picnic (Vote)***
- b. In School Programing (STEAM)
- c. Project Prep
- d. Fundraising
  - i. Volunteers for a chair?
- e. Possible new committee: Room Parent Coordination
  - i. Volunteers for a chair?

- ii. *If we have chair volunteers, discuss updating by-laws to create a Room Parent Coordination Committee (Vote)*
- iii. Room Parent Handbook
- iv. Room Parent List

#### **4. New Business**

- a. NASJA: Child Care
- b. Extracurricular Activities
- c. Key Dates (See Below)
- d. Volunteers - [sign-up form](#)

#### **5. Unfinished Business**

- a. 2021 Photo Shoot Update
- b. Talent Show Purchase Status
- c. End of Year Picnic Recap
- d. K Shirt Distribution
- e. 5th Grade Shirt Distribution / Moving Up Ceremony

#### **6. Next Meeting Agenda Items**

#### **7. Vote in June's Minutes**

## 2022/2023 SPTO MEETINGS

September 20th - 7pm - @Center School (Google Meet Option)	October 19th - 7pm - @Center School (Google Meet Option)
November 16th - 7pm - Google Meet	December 7th - 7pm - Google Meet
January 11th - 7pm - Google Meet	February 8th - 7pm - Google Meet
March 8th - 7pm - Google Meet	April 5th - 7pm - @Center School (Google Meet Option)
May 17th - 7pm - @Center School (Google Meet Option)	June 14th - 7pm - @Center School (Google Meet Option)

*If further adjustments are required throughout the year we will communicate changes through email, on the SPTO website, and @stowpto FaceBook page.*

## 2022/2023 SPTO Key Dates

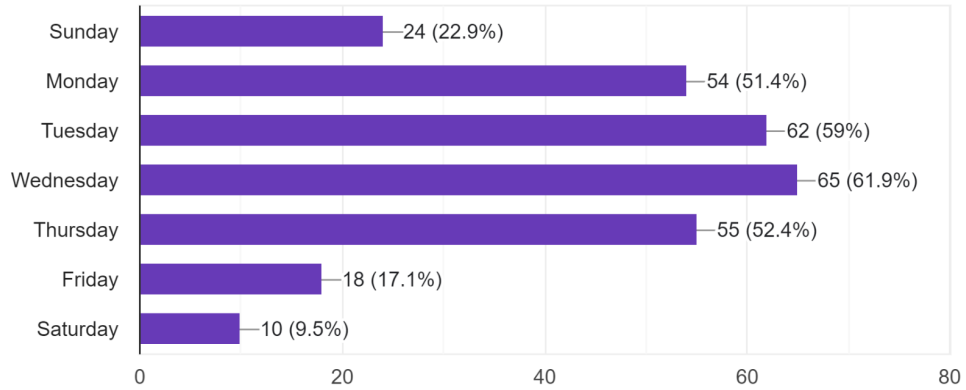
Wednesday 9/21 8:30pm - Halloween Dance Planning Meeting

Friday 10/21 5-7pm - Halloween Dance behind Center School (if rain - in gym)

## Results of Meeting Poll

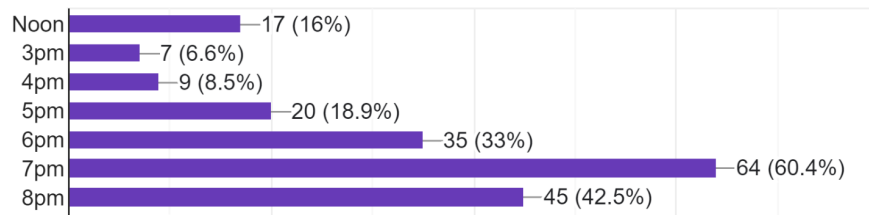
What day(s) of the week would be best for you to attend a PTO meeting?

105 responses



What time would be best for you to attend a PTO meeting?

106 responses



In person or virtual meet preference?

106 responses

