

# Center Hale SPTO Agenda

## January 8, 2020

In attendance: Melissa Coffaro, Kara Herbertz, Kyla Gallagher, Sarah Daily, Elisabeth Mathieu, Sarah Morgan, Kat Copeland, Leiah Belizaire, Alicia Frigon, Ross Mulkerin

Introduction & Vote in December 2020 minutes

- Holding on December minutes being voted in until next meeting

### 1. Principal's Update

#### CENTER

- Upcoming budget workshop with school committee on Jan 25
  - School committee will make amendments and vote on it before it goes to town meetings in May
- High school
  - In need of major repairs, renovation, or demolition.
  - Likely 5-7 years away from breaking ground on anything.
  - State is looking at educational plan, what's being done to be innovative. Looking into whether we're able to do a feasibility study on it.
  - Currently elementary school population is likely going to be the ones benefitting from this, so information will be going out about the process and what it will look like.
- MCAS schedule is coming out at the end of the month
- Extracurriculars
  - Coding club just wrapped
  - Art teacher will be starting Zumba kids for grades 3-5
  - Adding in book club for kids next school year
- Facilities
  - Flip to new filtration will likely happen during Feb vacation. Will need to go through testing to get levels back to zero

#### HALE

- This Friday there is a Volleyball/Dance event happening

## 2. Officer Updates

- Co-chairs
  - CENTER
    - Non-fundraiser fundraiser reminder email to be sent
      - ACTION: Request to include reference to sign up for Directory
    - Committee Chair Replacements
      - Staff Appreciation
        - ACTION: Confirm planning session scheduling
        - ACTION: Let Meredith and Jen know when they can begin shadow outreach
      - Web Volunteer will need to be replaced – outreach April/May
  - Hale – No updates
- Treasurer
  - STEAM Programming Funding – Aiming for \$20K
  - Jenna Tolan author request
    - The event: Two 45-minute presentations including drawing and reading activities
    - COST: \$1,300 for the author
    - ACTION: PTO will fund the \$1300 for this event
    - ACTION: Kyla will let Jenna know it's a go
    - Scholastic Money conversation follow-up
      - Money can only be used for web authors. Does not pay for author presentations now.
- Fundraising
  - Non-fundraiser Fundraiser
    - CENTER = \$8100 – want to be at \$15,000
    - HALE = \$2600 – want to be at \$7000
  - COFFEE POND
    - HALE - \$1300
    - CENTER - Pending
- Website
  - No new updates

## 3. Committee Updates

- Upcoming Events
  - Teacher Appreciation
    - May 4-8
    - Will likely need to move because of MCAS
    - For 2020 - Could do either before break (April 13) or Memorial Day

- Will know for sure by next week.
  - **ACTION: FEB meeting – will need to nail down official dates**
- Talent show
  - Dates confirmed and communicated to the community
  - Need to decide what event proceeds will be used (typically make \$1K from concessions) – Decision – use for STEAM
    - Question arose on whether we should charge for entry
    - **ACTION: Communicate that it will go into STEAM budget**
  - Rich is not available for the DJing
    - Matt will do the DJing in his place unless someone else would like to do it
- Box Tops
  - Deadline: March 1
    - In by Friday, Feb 14
  - Just deposited \$500 related to this
- Service Dog event
  - Kat Copeland and Alyson Cox own this event
    - Will tie in with event that Jenna is doing
    - Need to ensure that nurse is alerted for possible allergies
- Arts Buffet – Saturday, March 14
  - Kyla is running the event.
  - **ACTION: Need to send out a communication for volunteers**
- Picnic Committee Update
  - Wednesday, June 17
  - Tentative rain date: Thursday, June 18
  - Need to confirm vendor is available
- Book swap
  - Kyla would like to schedule this event again
  - Last year's event was in March. Considering spring for this year
  - **ACTION: Kyla to look into dates for the event. Possibly April**
- STEAM
  - Third grade has an event next week
  - Fifth grade has MoS coming in. Possibly astronomy. Can use the gymnasium if needed.
  - Tanglewood coming in K-2 end of the month.

FEB MEETING: Wednesday, February 5 (Also snow date for 4<sup>th</sup> grade winter concert)