

Center Hale SPTO October 2, 2019 Meeting

Attendees

Kara Herbertz, Kyla Gallacher, Melissa Coffaro, Kathy Konno, Sarah Dailey, Roseanne Peterson, Beth Holmgren, Kat Copeland, Marcy Eckel, Meredith L'Hommedieu, Maureen Mazzone, April Sears, Sindhu Krishnankutty, Christine Weeks, Jenn Lemaire, Martha Curley, Chris Boucher, Ross Mulkerin, Alicia Frigon.

Agenda

Introduction and call to Order

Kara Herbertz called the meeting to order

Principals' Updates

Ross Mulkerin Provided the Update for Center School:

- Back to School has gone smoothly
- There are 506 students in K through 5
 - o 26 students in Pre-K
 - o 75 K students
 - o 22 new students in 1-5

- There has not been a lot of students leaving most likely since there has not been a lot of turn over in the local housing market
- Extra recess has been implemented and it is popular with the teachers and the students
- 1st School Counsel Meeting is in Mid October
 - Joelle Spears will be joining as a counsel member
- MCAS results are in and he will be mailing them out on a Thursday so the kids get them on Friday

Kara Herbertz Provided Hale Update as Kyle Grady was not present:

- Events upcoming
 - Project Adventure – 6th Grade 7th
 - Purple Pinkie Day
 - Picture Day 11th
 - Conferences are on the 26th
 - Hale Musical Performance Dates
 - November 1 and 2
 - March 26, 27th and 28th
- Cognitive Connections with Staff
 - Understanding executive functioning
 - Adjusting to multiple teachers, different assignments, classes, etc

- Working on streamlining to support kids
- Skill building - organize, mindful, slow down, etc

Officer Updates

- Co-chairs
 - No updates besides initial introduction
- Treasurer Report
 - Kyla reports that there is \$15,000 in funds this school year
 - 2018-2019 school year only had \$6,000
 - K-6 will be provided \$2,500 for grade programming
 - Pre-K will be provided \$500
 - All School Programming \$5,000
 - 2018-2019 allotment \$1500
 - General Fund \$4,084.79
 - Insurance
 - Stamps, Checks
 - Book swap
 - Center Principal's Fund \$2,290.12
 - Hale Principal Fund \$985.40
 - These are not PTO funds but the PTO reports on them

- They are funds raised by Center and Hale from school pictures
 - Funds to be used as principals decide
 - Scholastic classroom teaching aids are an example
- Center Staff Appreciation \$420.23
 - Box Tops
 - \$360
 - Physical tops will phase out but we will continue until they stop accepting them
 - App requires scan receipt
 - Amazon Smiles
 - A lot of families are unaware so we should post on Website about it
 - Unfortunately you cannot access through Amazon app and need to be on the computer to link correctly
- 5th and 8th Grade Celebrations \$227.86
 - Maker Space \$20.63
 - Square 1 Art \$2,078.40
 - Hale Non-Fundraiser Fundraiser \$4,838.45
 - Mr. Grady is using the funds for micro kits

Committee Updates

- Fundraising
 - Cara and Marcy are meeting soon
 - Non-Fundraiser Fundraiser was successful last year and they will do it again
 - Gift cards did not make enough money for the work involved so they will not be doing them again
 - Thinking of possibly a sponsorship package where business could sponsor for the year and be recognized
 - Auction in the past
 - Would make a lot of money
 - There was more manpower and that has diminished over time
 - Hale fundraising is more “all school” just by the design of it being Middle School
 - We should set a fundraising goal and try to reach it each year
 - As a non-profit we are supposed to spend down each year and not carry money over each fiscal year

- Website
 - Web Coordinator needed
 - We have relied on families to add to the registry
 - Pre K – only 2 have registered
 - K – only 20 have registered

- We have electronic check off on PowerSchool sign up we are trying to capture that
- Asked Mary and Kim to see if they can get us that info
- Cheryl gave Kara what she has for Hale
- We can't send out volunteer requests or PTO blasts to everyone unless they are in the system
- Print instructions on how to add your student and send home to parents
- We decided to add the info and the password to the K Orientation
- We asked the principals to email the whole school about our first meeting to bring awareness
- Maureen Mazzone suggested as a new mom to Center we create some sort of Center School Survival Guide explaining how to register for PTO, who to email for sick days, etc.
 - We continued the discussion of the Survival Guide to the next meeting
- Project Prep
 - Jenny Wu taking over
 - She will figure out schedule
 - Need volunteers
 - Cheat Sheet on how to use copy machines, laminating, etc
 - Possibly use the buddy system so a seasoned person shows a new person how to do it all

- Arts and Culture
 - In School Programming – Steam
 - More money this year so there will be more programs
 - SEPAC recommended Sam Drazn
 - He does workshops
 - Inclusiveness
 - Kat Copeland will decide if it should be whole school or broken into K-2 and 3-5
 - She is going to try to book November 7
 - She needs parent liasons for K and 4th Grade
 - In house facilitating, book vendor, coordinate with teachers, etc
 - Each grade only has 3 or 4 presentations
 - Marcy volunteered for 4th if no one offers

- Social Chair needed
 - Halloween Dance – October 25, 4-6, Center School Cafeteria
 - DJ all set
 - Set up a couple hrs before
 - We have enough decorations and crafts
 - Need to buy food
 - Jenn LeMaire and Mr. Mulkerin will figure out the space for food

New Business

- Hearing (Oct 18)/Vision (Oct 23 & 24) Volunteers Needed
 - 23rd is picture day so Vision cannot happen on that day
 - Cancel blast
 - Mr. Mulkerin will talk to Carla Dumas about getting a revised date for vision

- Meeting dates and Times
 - Some people present suggested alternating Tues and Wed
 - Tues for most did not work because of Scouts and conflicts with town committee meetings
 - Agreed Wednesdays seem better but cannot conflict with SC meetings
 - SC meetings are the 2nd Wed of the month except for Dec and June which are the 1st of those months
 - Suggested in Dec and June we have PTO on the 2nd Wed of the month

Next Meeting: Wednesday, November 6, 7 pm, Science Room,
Center School