# Attendees

Courtney Cratty, Jen Morhous, Jess Manger, April Sears, Elaine Sanfilippo, Kat Copeland, Kyla Gallacher, Rosanne Peterson, Kara Herbertz, Kristen Deluco, Kaitlynn Smith

# Agenda

## Introduction and Roll Call

* Courtney Cratty called the meeting to order

## Principal’s Update

* Mr. Mulkerin was unable to attend tonight and reported that he does not have any current updates

## Officer Updates

Treasurer

* Kara deposited more than $1,000 from donations from the Talent Show; as well as around $900 from Box Tops
* Proceeds from school pictures were deposited into the Principal’s Fund
* Kara proposed transferring the Hale principal’s fund money into the Center’s Principal Fund account in order to make accounting easier
* Kara said that she would track each school’s Principal Fund separately; Hale never had their own account for the Principal’s Fund and kept it in with the Hale PTO’s general account

Website

* No updates; Sarah Dailey is posting student art to the website as they are submitted to her

Fundraising

* Jen Morhous delivered the remaining Bose speakers to Mrs. Backiel today, making the total number of speakers to 8
* Mrs. Backiel has now used all of the money that was raised through the gift card fundraiser
* Mrs. Backiel said that she would like to send photos of the students using all of the Maker’s Space materials for the SPTO to post on our website
* Jen sent a draft of Hale’s “noon-fundraiser” fundraising letter to Kyle Grady for his approval before sending them to families at the end of this month

## Committee Updates

Staff Appreciation

* Jess Manger and Jenn Lemaire will meet to start brainstorming for Center this week
* Kara Herbertz allocated $400 each to Hale and Center for Staff Appreciation

Arts and Culture

* Kat Copeland said that things are going well, there is a fifth grade program tomorrow
* Courtney emailed Ross about a request from Mrs. Earle about an author visit but has not heard back yet
* Kat said that there has been one all school program in the fall and there is money to schedule another one this spring since the jump rope program has been cancelled
* Kat noted that since bussing costs have risen dramatically the SPTO should keep this in mind when allocating money for field trips/arts and culture programs for the 2018-2019 school year and beyond

Box Tops

* Next mailing in March 1st
* April Sears shared that some parents are confused about how box tops need to be cut and where the box tops money goes; Sarah Dailey will write up an information letter to clarify these points

Talent Show

* Kat Copeland said the event raised about $1200 dollars
* There were 22 acts in the K-2 show and 15 acts in the 3-5 show

Project Prep

* Kat Copeland remarked that Ms. Melone going to the SPTO for help prepping for the Center School Olympics was a good alternative to the usual weekly time slots offered and that almost all slots that were asked for were filled

Arts Buffet

* Rosanne Peterson reported that she needs to do another call for recyclables
* Rosanne will send Sarah pictures of the projects to post
* The signup website is almost done
* Mrs. Dyer has asked about having students perform music during the Arts Buffet and Rosanne has said that someone else would need to coordinate this aspect of the event

Center Picnic

* Scheduled for June 6th, rain date June 7th
* DJ Mike Pride is already booked
* Jen Morhous would like to the committee to replace the dunk tank with a new attraction due to safety concerns (volunteers have gotten cuts in the past)

Fifth/Eighth Grade Move Up Celebrations

* Courtney Cratty would like to start organizing committees for each of these events after the break week
* Kara has allocated $300 for each school’s move up celebration
* Kyle Grady would like the SPTO to sponsor the 8th grade end of year dance so that the event can have food served (6/15/18)

## New Business

* Open Positions for 2018/2019: Center Co-Chair, Arts Buffet shadow to take over the following year, Picnic Coordinator
* Courtney will put together an email with open positions so that they can be voted on at an upcoming meeting
* Stow Conservation Trust emailed the board today to ask for the SPTO’s support in sharing information about their fundraising efforts
* It is the SPTO’s policy that we only share information with regard to our organization and that community announcements need to be sent to the principals for their review and inclusion in their community newsletters
* Elaine shared that the nomination period has just started for the MA State Innovation Award in Environmental and Energy if anyone knows of any individual or program at either Center or Hale; discussed talking with Karen Mayotte due to her hydroponics program

Next Meeting Monday, March 12th at 9:30am, Hale Middle School Conference Room